



# TimeControl and Contruent ... a powerful project control environment

Dashboard × +

https://docs.timecontrol.net/Application/Default.aspx

## Control

Joseph Gar

TimeControl Project > Dashboard

### Chart by client billing

Data last updated on 3/29/2023 8:05:19 PM

### Announcements

**All-staff meeting**  
8/1/2018  
All staff meeting in conference center on Dec 15

**Company Holiday gathering**  
8/1/2018  
We're looking forward to seeing you at our annual Company Holiday gathering! See this message for more det

**Staff documents**  
1/11/2019  
All staff are reminded that they must keep client confidential documents under lock and key. Confidential doc  
must be password protected. Please contact security for coaching on keeping client files safe!

### Gantt

DESCRIPTION	OWNER	START DATE	DURATION (H)	JANUARY 2021													
				- JAN 17 2021			JAN 18 2021 - JAN 24 2021										
				U 14	FRI 15	SAT 16	SUN 17	MON 18	TUE 19	WED 20	THU 21	FRI 22	SAT 23	SUN 24	MON 25	TUE 26	
▼ Boat Show	Unassigned	2023-03-29	0h														
▼ BOAT SHOW		2020-12-25	328h														
▼ Wrap-Up		2021-01-09	240h														
Sales call-downs and follow-up on k	Unassigned	2021-01-16	33h														
Qualified leads	Unassigned	2021-01-15	0h														
Communicate d	Unassigned	2021-01-15	7h														
Email blast to booth visitors	Unassigned	2021-01-15	7h														

Task: BOAT SHOW.8.6  
Start date: 2021-01-15  
End date: 2021-01-16

BOAT SHOW.8.9

BOAT SHOW.8.8

BOAT SHO...

BOAT SHOW.8.6

# The TimeControl Advantage...

If all you need to do with your timesheet is update the tasks on your Contruent schedule, then you may well be happy with the timesheet already included with Contruent. If however, your timesheet needs include requirements for financial tracking, linking directly to payroll, tracking banked time, doing payroll validation at the timesheet entry or matrix approvals by both project managers and organization supervisors, then you might want to consider the TimeControl advantage.



Some of the many advantages of using the TimeControl Timesheet system include:

## Integration to Contruent

TimeControl allows you to link to Contruent directly using the Contruent Plug-in available from your Contruent technical support source.

## Link TimeControl, TimeControl Industrial and TimeControl Online

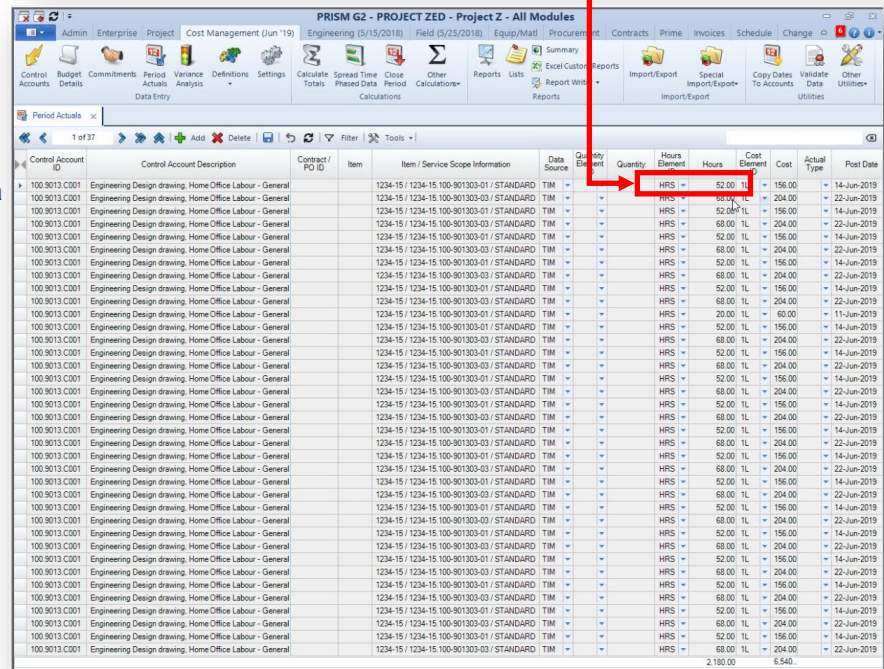
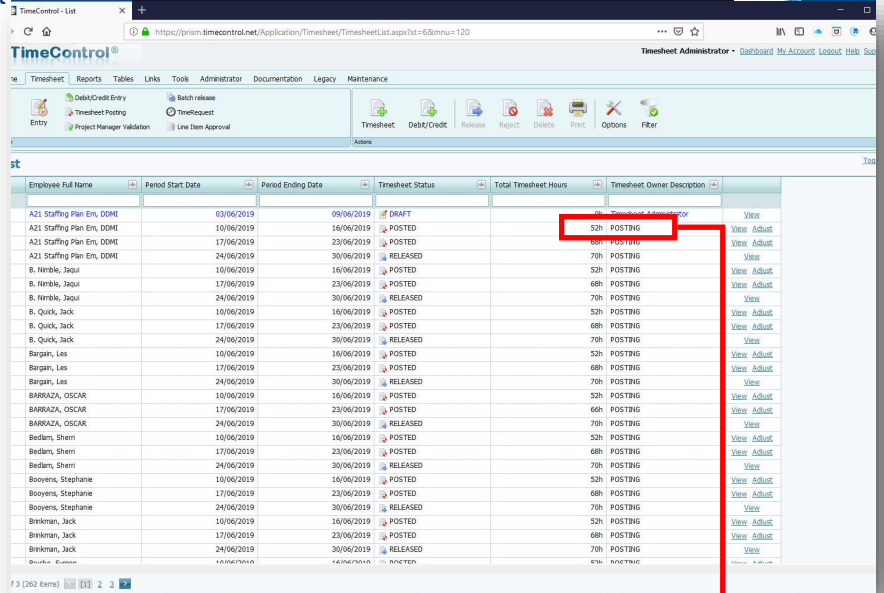
The TimeControl / Contruent integration is designed to link with TimeControl on-premise, TimeControl Online in the cloud and TimeControl Industrial

## Validation Rules

TimeControl includes an entire business rule system for timesheets. Administrators can create rules such as “no more than 24 hours in a day” or “No overtime unless you are entitled to overtime and you have done at least 8 hours of regular time today” or “Always use the Acme Rate code for any Acme projects.” Virtually anything that can be defined in the data can be created into a Validation rule. Administrators can configure rules as warnings or errors and can apply rules to everyone or only selectively.

## Manage Vacation, Sick Leave, and Personal time as well as banked overtime

TimeControl allows time to be managed against Vacation, Sick Leave and Personal time as well as any other banks of time you define such as accrued banked overtime. Administrators can determine the amount of time each employee should have in their bank and then charges can be associated against each bank so when they're taken, the amount of available banked time can be calculated. Validation Rules can be made to advise end users when there is no more time available to them in a bank. Errors in the use of entitlement time are one of the most common timesheet errors so being able to determine these problems at the point of timesheet entry can eliminate an entire category of timesheet adjustments!



# Contruent

## The Matrix Approval Process for Labor Actuals™

HMS Software's unique timesheet matrix approval process allows both organizational supervisors and project managers to approve timesheet data before that data is transferred to the appropriate external system. This

[www.timecontrol.com](http://www.timecontrol.com)

# A multi-purpose timesheet

process ensures a single source of data is always used for both project management and finance thus removing any requirement for reconciling two systems.

## Expense Reports

TimeControl includes extensive expense report functionality. Users can enter an unlimited number of expense report items for each timesheet line.

## Missing timesheet email notification

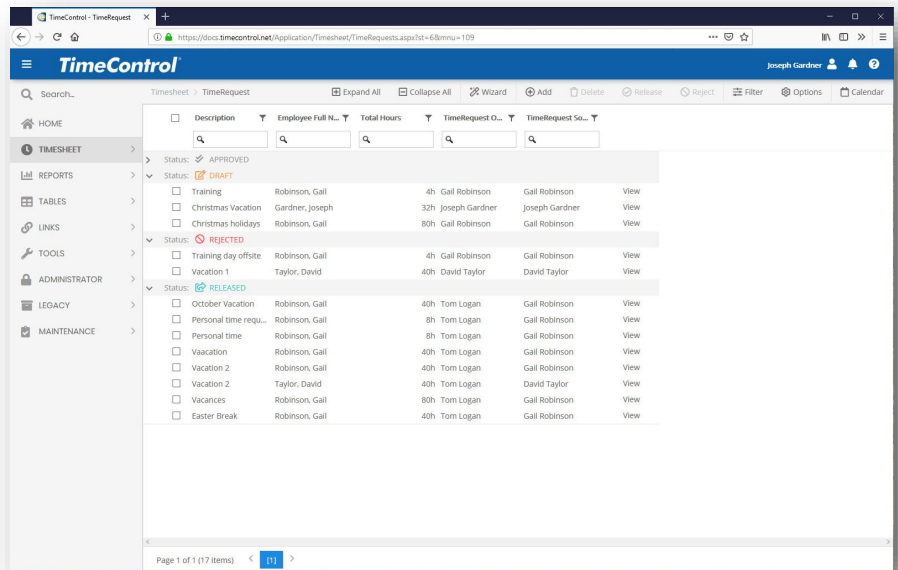
TimeControl includes an ability to automatically schedule email notifications for any timesheets which may be missing or stuck in the approval process. These notifications can also be sent on demand.

## Global timesheet tracking during approvals

TimeControl's Missing Timesheet Report allows Administrators to identify not only timesheets which have not been started but also timesheets which are started but not released for approval, timesheets which have been rejected and timesheets that may be stuck in the approval process.

## Simultaneously link to multiple project, HR, payroll and ERP/Finance systems

Not only can TimeControl link to Contruent. It can also link to other project tools, to Payroll, HR and ERP/Finance systems all from a single source. Use one timesheet instead of several and link your TimeControl timesheet data to systems like ADP, PeopleSoft, SAP, Oracle Financials or Microsoft Dynamics.



The screenshot displays the TimeControl web application interface. The main content area shows a table of timesheet requests with columns for Description, Employee Full Name, Total Hours, TimeRequest Owner, and TimeRequest So. The table is filtered by 'APPROVED' status. The data rows include:

Description	Employee Full Name	Total Hours	TimeRequest Owner	TimeRequest So.
<input type="checkbox"/> Training	Robinson, Gail	4h	Gail Robinson	Gail Robinson
<input type="checkbox"/> Christmas Vacation	Gardner, Joseph	32h	Joseph Gardner	Joseph Gardner
<input type="checkbox"/> Christmas holidays	Robinson, Gail	80h	Gail Robinson	Gail Robinson
Status: REJECTED				
<input type="checkbox"/> Training day offsite	Robinson, Gail	4h	Gail Robinson	Gail Robinson
<input type="checkbox"/> Vacation 1	Taylor, David	40h	David Taylor	David Taylor
Status: RELEASED				
<input type="checkbox"/> October Vacation	Robinson, Gail	40h	Tom Logan	Gail Robinson
<input type="checkbox"/> Personal time requ...	Robinson, Gail	8h	Tom Logan	Gail Robinson
<input type="checkbox"/> Personal time	Robinson, Gail	8h	Tom Logan	Gail Robinson
<input type="checkbox"/> Vacation	Robinson, Gail	40h	Tom Logan	Gail Robinson
<input type="checkbox"/> Vacation 2	Robinson, Gail	40h	Tom Logan	Gail Robinson
<input type="checkbox"/> Vacation 2	Taylor, David	40h	Tom Logan	David Taylor
<input type="checkbox"/> Vacancies	Robinson, Gail	80h	Tom Logan	Gail Robinson
<input type="checkbox"/> Easter Break	Robinson, Gail	40h	Tom Logan	Gail Robinson

## Integrate the timesheet with Contruent and other PM tools at the same time!

If you have a mixed Project Management Environment with both Contruent and other project management tools such as Oracle-Primavera, Microsoft Project, Open Plan, Cobra, BrightWork, SharePoint or others, then TimeControl can be the sole timesheet for all of them simultaneously.

## Using TimeControl Industrial brings much more

When you use the TimeControl Industrial version of TimeControl, you get access to additional TimeControl modules such as Crew Timesheets, Non-Labor field data collection such as Material Consumption, Equipment/Machine usage and even production accomplished. TimeControl Industrial adds Crew Timesheet Approvals, and Non-Labor approvals that are either part of a crew timesheet or approved on their own. TimeControl Industrial adds Extended Rates for Labor and non-labor to allow for complex rate and premium structures to track actuals.

## Manage project management and non-project management personnel

You can avoid implementing one timesheet for project personnel and another for non-project personnel. TimeControl supports both types of users and timesheets.

## Deploy to in-office personnel and others in the field using Smartphones and Tablets

TimeControl and TimeControl Industrial include the free TimeControl Mobile App for Smartphones and Tablets to easily effect field data collection.

## Track both timesheet and expense data at the same time

Need to add non-timesheet costs to your project? TimeControl includes an expense entry in the timesheet itself so you can add non-labor time right there and have it approved with your timesheet.

Manage banks of personal time off, banked overtime and other banks

There's no need to implement both a project tracking timesheet and an HR timesheet for entitlements, TimeControl can track Vacation, Sick Leave and Personal time as well as any other banks of time you define such as accrued banked overtime.

## TimeControl for Time and Billing Tracks internal costs and billing rates

TimeControl's extensive rates functionality includes an unlimited number of rate codes per employee but for each rate code, there are up to 9 possible values. Use 1 value for the internal salary or wage cost and another value for the billable rate and even a 3rd value for the average planned cost. Doing this means you can track the profitability of project

Continued ...

# TimeControl is a powerful, flexible, timesheet system designed to integrate with Contruent as well as Payroll, HR and Finance



## TimeControl functionality

### Make different timesheet rules for different users

TimeControl's validation rules can define rules for any group of users. You might have a standard of 7.5 hours per day in one area and 8 hours per day in another. This is easily defined in TimeControl. You can create any level or number of validation rules to ensure that timesheets meet all the payroll and business rules before they're even accepted by the system.

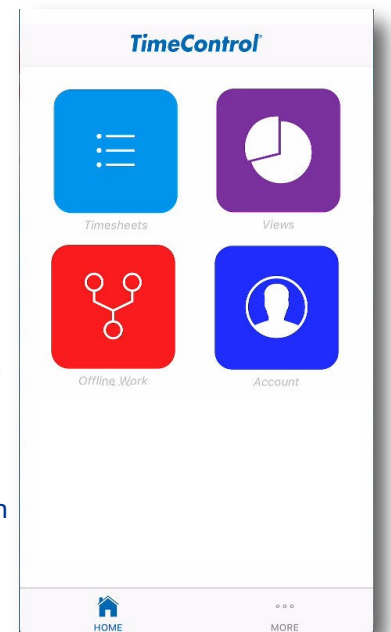
### Integrate the timesheet directly to payroll, ERP, billing, HR and project management

TimeControl is designed with a Links module that lets you define links to corporate systems and software including Payroll software or online services, Human Resources systems and ERP/Finance systems.

Using TimeControl to fulfill the requirements of not only project management but also Finance, HR and Payroll means you can eliminate the costs and inefficiency of multiple timesheets.

### The free TimeControl Mobile App

TimeControl includes a free App available on Google Play for Android devices and on the Apple Store for iOS devices. The TimeControl Mobile App lets you create, edit, and submit timesheets for approval. It also provides supervisors the functionality to approve or reject timesheets while on the go. The app works with both phone and tablets to extend field data collection to the palm of your hand.



### Integrated Reporting

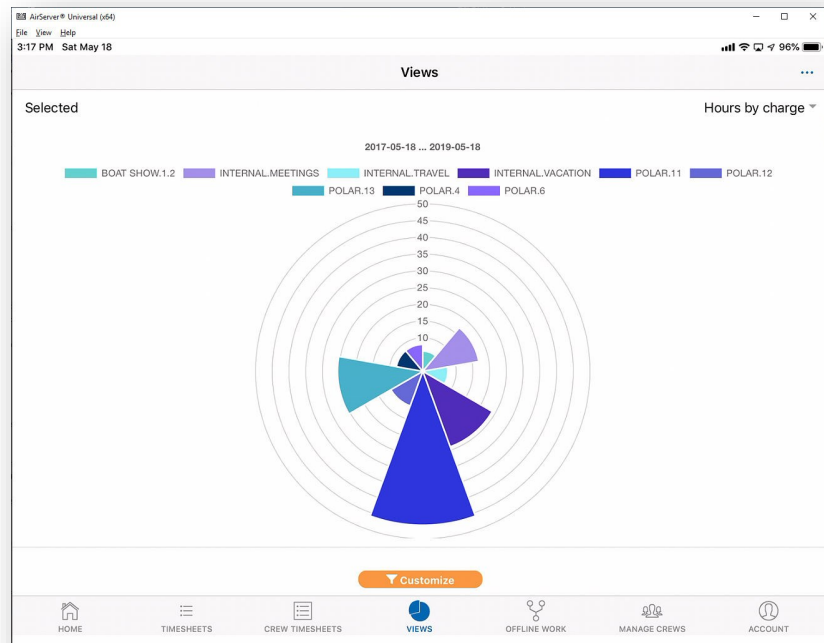
TimeControl includes its own report designer which allows you to create reports with charts or text or both. Reports can be printed or saved into Excel, Word, or multiple other formats. The TimeControl Mobile App also includes reporting views.

### Government Compliance

As an auditable timesheet system that is already project-enabled, TimeControl is ideally suited to conform with government directives such as the DCAA, R&D tax credits and Sarbanes-Oxley.

### Lots, lots more

Manage multiple currencies in your rates, enter a timesheet as a percentage, create crew timesheets with TimeControl Industrial, install TimeControl into SharePoint, work at a different level of detail from the project, enter start/stop times per day and more.



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