

# Timesheets for Public Sector

Using TimeControl in  
Public Sector organizations





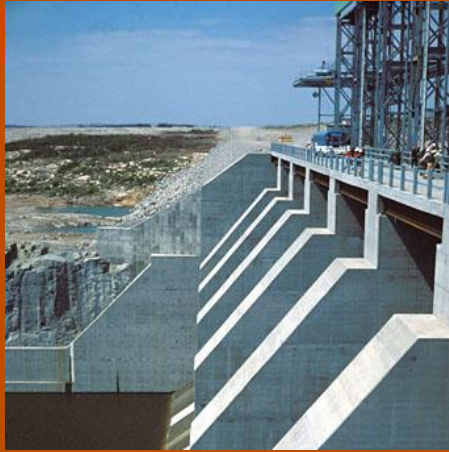
# HMS History

- 1984 HMS Software founded. First project: automating the project office at Philips Information Systems and creating a project timesheet
- 1985 HMS becomes a Welcom Software alliance partner
- 1994 HMS releases TimeControl 1.0
- 1995 HMS releases TimeControl 2.0 for Windows
- 1995 TimeControl published with links to Microsoft Project
- 1995 HMS joins Microsoft Project Solution Partner program
- 1997 HMS becomes a Primavera Technology Alliance Partner
- 1997 HMS releases TimeControl 3.0 as a client/server product
- 1999 HMS releases first web timesheet interface for TimeControl
- 2001 HMS releases TimeControl 4.0, a full web-based version
- 2004 HMS named as a Premier Microsoft Project Solution Provider
- 2005 HMS becomes a Microsoft Gold Certified Partner
- 2006 HMS named as a “First to Market partner” by Microsoft
- 2007 HMS celebrates 10 years as a Primavera Alliance Partner
- 2007 HMS releases TimeControl Industrial 4.7
- 2007 HMS releases TimeControl 5.0
- 2008 HMS becomes Deltek ISV Alliance Partner
- 2009 HMS releases TimeControl Industrial 5.1
- 2010 HMS becomes Oracle Gold Partner
- 2010 HMS releases TimeControl 6.0

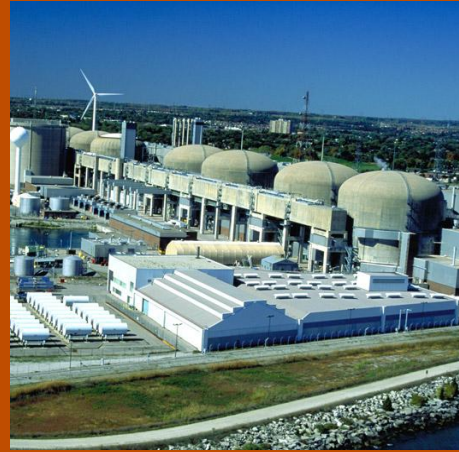




# Some of our projects



**James Bay Hydro**



**Ontario Nuclear Plants**



**Light Armored Vehicle**



**Hibernia Oil Platform**



**CF18 Upgrade**





# Timesheet solutions

## Time and Attendance

HR Systems and  
Payroll



**Timesheet system sends  
attendance time and types of  
time off such as vacation and  
sick leave**

**Timesheets**



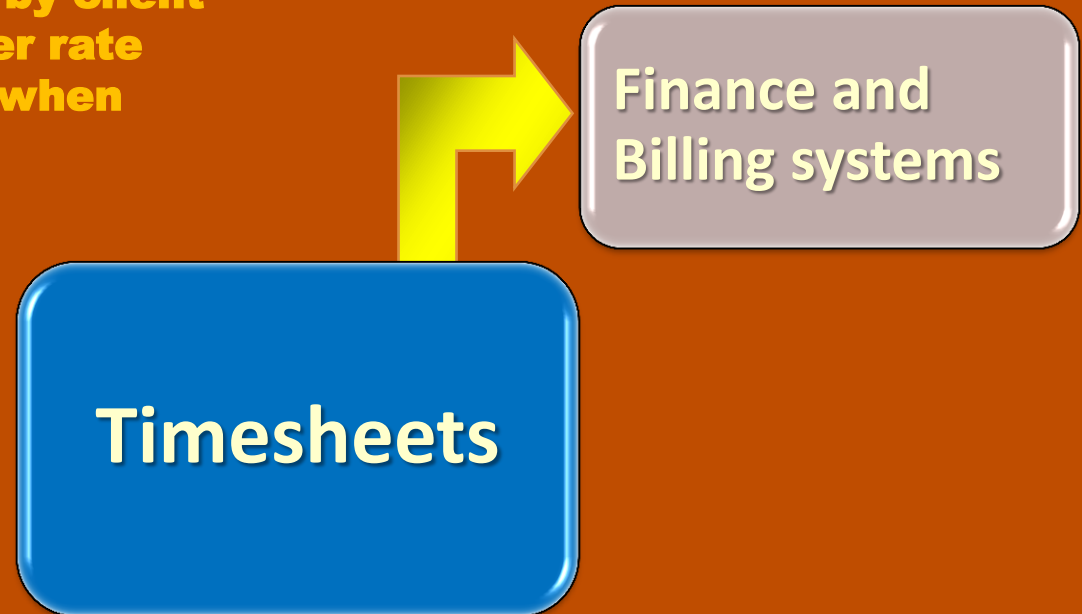


# Timesheet solutions



**Time is summarized by client and billed with proper rate codes and overtime when applicable**

## Time and Billing





# Timesheet solutions

## Project Statusing

```
graph TD; Timesheets[Timesheets] --> PM[Project Management];
```

**Timesheets**

**Project  
Management**

**Timesheet lists time per resource on each task and updates the project management system for budget vs. actual analysis.**

# Timesheet solutions

## Governance



Timesheets



**Organizations are required to comply with government and shareholder compliance rules such as the DCAA, SOX, EEC work rules and general auditability**



**Governance  
Activity Costing  
systems**

# TimeControl®

HR Systems and  
Payroll

Finance and  
Billing systems

TimeControl

Project  
Management

Governance  
Activity Costing  
systems





# Public Sector Challenges

- More and more, public sector organizations are being called upon to manage themselves with the same tools and methods as in the private sector
- Tools to manage in this manner however, are oriented around private sector use



# Public Sector timesheet challenges

- Public sector organizations are called upon to demonstrate good governance of public funds. This includes:
  - ✓ Managing projects on time and on budget
  - ✓ Showing the costs of programs
  - ✓ Managing sub-contractors and the results they produce





# Looking for a timesheet...

Public Sector timesheets must be flexible, able to integrate with internal systems, be easily used and adaptable to the public sector organization.

Key selection criteria in the public sector:

- Ease and speed of deployment
- Acceptability by the end users
- Flexible approval functionality
- Compliance with government standards
- Low cost



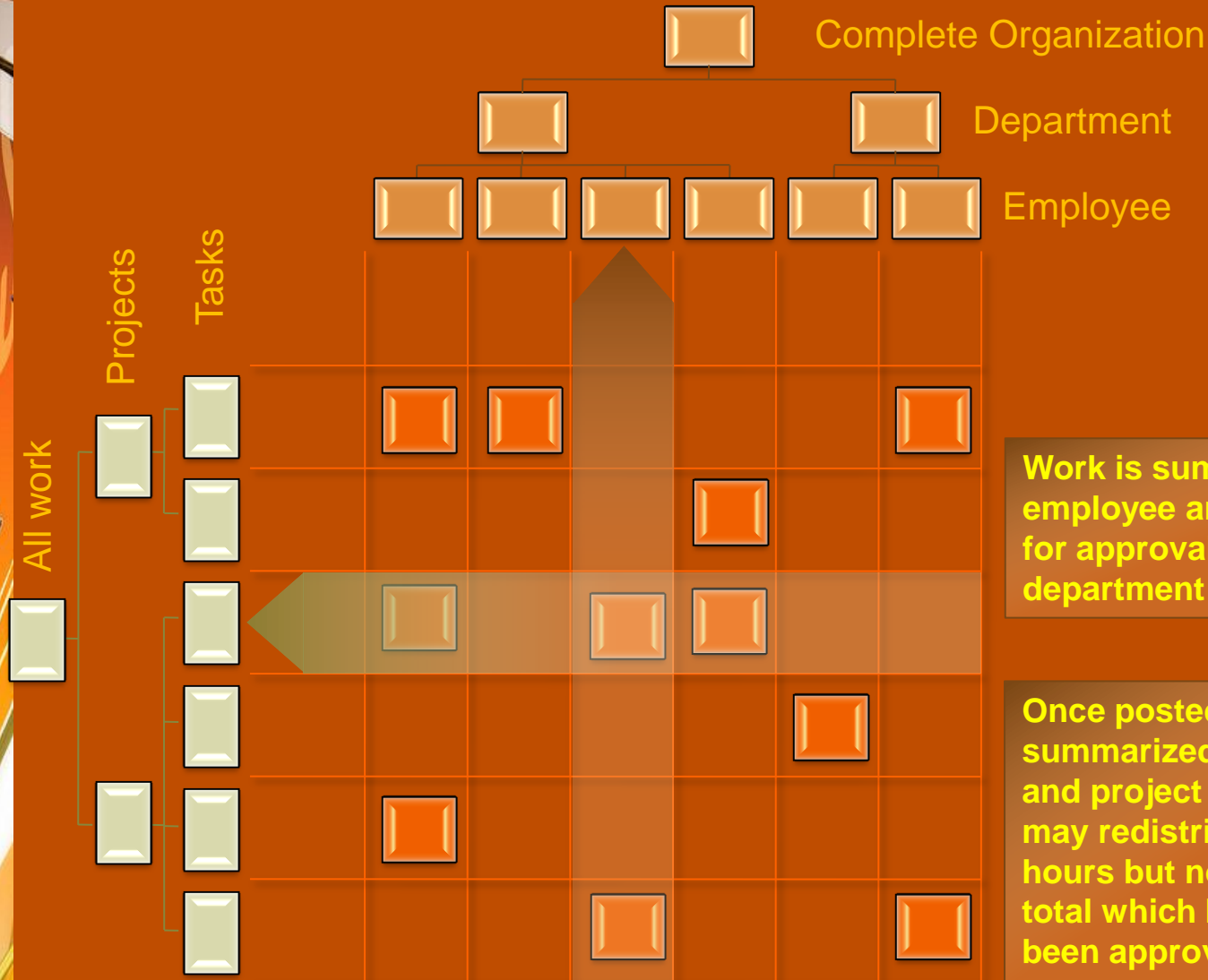
# TimeControl in the public sector

TimeControl has been an attractive timesheet selection for years in the public sector because it is:

- ... highly flexible
- ... easy to use, requiring little or no training
- ... fast to deploy
- ... compliant with government standards
- ... already in use by many public orgs
- ...remarkably inexpensive



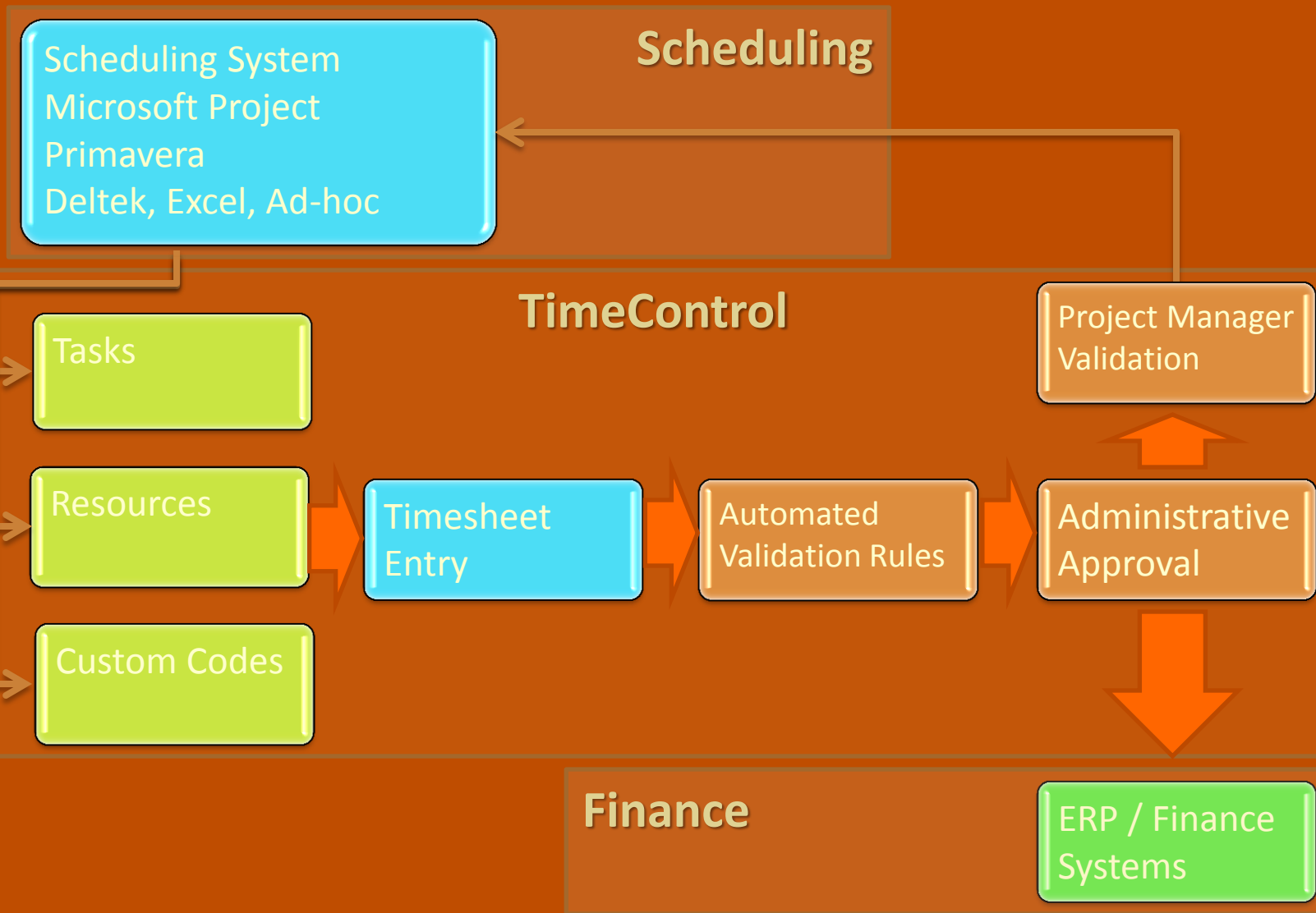
# The Matrix Approval Process



Work is summarized by employee and released for approval to the department supervisor

Once posted, time is summarized by project and project managers may redistribute the hours but not change the total which has already been approved

# The Matrix Approval Process







# Demonstration

# Key TimeControl advantages

- TimeControl has some key advantages that make it popular in the public sector:
  - ✓ Matrix approvals for both the organization and project leaders
  - ✓ Flexibility to track internal and external staff with different criteria
  - ✓ Automation of approvals with Validation Rules, notifications with Scheduled emails for missing timesheets and links to project management with PM Links



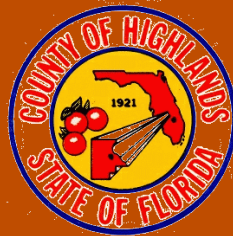
# Links to HR, Project Mgt and Finance

- HMS Software is a Technology Alliance Partner with Primavera and a Gold Certified Microsoft Partner
- TimeControl includes direct integration with popular project management systems such as Microsoft Project and Project Server, Deltek Open Plan and Cobra and Primavera. You can move data on a scheduled or on-demand basis
- Supports multiple project management systems and versions simultaneously
- Customizable import/export function to interface with virtually any finance or ERP system including SAP, Oracle Financials, PeopleSoft, Microsoft Dynamics and other HR and Finance systems





# Some of our Public Sector clients



# Some more HMS clients

TOMMY HILFIGER

STRATOS

Parker

THOMSON

EXFO  
EXPERTISE REACHING OUT

GP Georgia-Pacific



US Army Corps of Engineers

CAE

VOLVO

ELECTRO-MOTIVE

Microsoft

LOCKHEED MARTIN

Acergy

STANDARD LIFE

KOCH INDUSTRIES INC

JOHN DEERE

SaskTel

Canadian Institute for Health Information  
Institut canadien d'information sur la santé

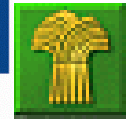


KELLY SERVICES

inventure  
a Vancity company

PSION TEKLOGIX  
information in motion

JOHNSON & WALES UNIVERSITY  
America's Career University



Government of Saskatchewan

Organon ERICSSON



AKZO NOBEL

Transcontinental

icarz  
DEMAND CHAIN SOLUTIONS

Cimmetry Systems

ADACEL



Galium

POSITRON

BDC



Hartsfield-Jackson  
Atlanta International Airport



SOLETRON

CATERPILLAR

MERCURY  
The Water Calls



# For more information

To find out more about TimeControl:

[www.timecontrol.com](http://www.timecontrol.com)

---

To see our TimeControl Public Sector Solution page:

[www.timecontrol.com/solutions/pubsector](http://www.timecontrol.com/solutions/pubsector)

---

To find out about HMS Software:

[www.hmssoftware.ca](http://www.hmssoftware.ca)

---

To reach HMS Software:

[info@hmssoftware.ca](mailto:info@hmssoftware.ca)