

TimeControl®

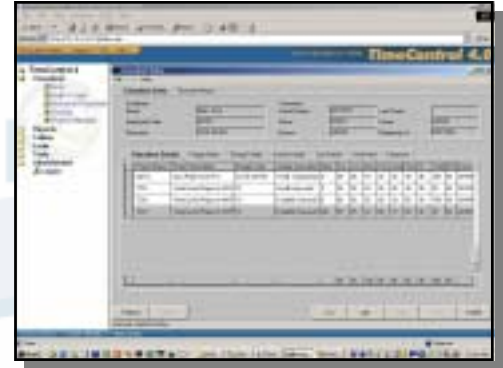
An e-evolution in time



TimeControl - An e-evolution in time

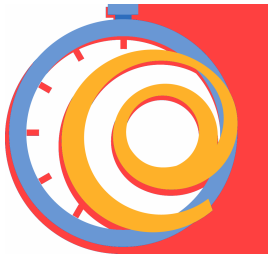
In today's fast-paced business world, knowing where your employees are spending their time is more important than ever. Legacy timesheets often track only time and attendance; Project Management timesheets rarely reconcile with Finance. *TimeControl* is a web-based enterprise timesheet system designed to work across the entire enterprise, serving the needs of both Finance and Project Management.

TimeControl supports HMS Software's unique *Matrix Approval Process for Labor Actuals™* which allows for quick authorization of project data by both Finance and Project Management. Automated validation of timesheet data is handled by *TimeControl's* remarkable Validation Rules. Additional approvals can be done manually.



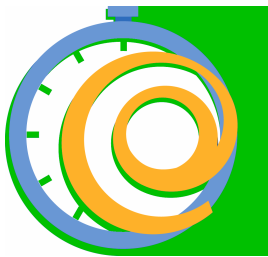
TimeControl includes direct links to project management systems such as Microsoft Project, Project Server, Primavera's Project Planner (P3), P3e and TeamPlay, and Welcom's Open Plan and Cobra. Hours entered in *TimeControl* can be returned directly to the project management system as activity and resource progress. *TimeControl* also includes a configurable import/export link to virtually any accounting or ERP system including SAP, Oracle, PeopleSoft and JD Edwards.

TimeControl is available in several distinct versions designed to meet the needs of your organization:



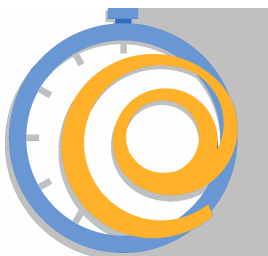
TimeControl Express — Designed for small business

Organizations of all sizes need to track time. With preset field definitions and a bundled freeware client/server database, *TimeControl Express* is designed for organizations of 10 to 100 users. *TimeControl Express* includes a Web interface and all the Project Management functionality that has made *TimeControl* the preferred timesheet system in project environments around the world. *TimeControl Express* is the time tracking solution for small business.



TimeControl Professional — for the growing organization

Professional is designed for the growing, mid-sized organization of 50 to 1,000 users. As with all of our *TimeControl* products, *Professional* comes pre-configured with links to Microsoft Project, Primavera and Open Plan as well as a user-definable module to link to virtually any finance system. *TimeControl Professional* can be installed using MS SQL Server, Oracle, Sybase, Informix, or InterBase databases and includes both a Web and Windows interface. *Professional* is tremendously flexible with an unlimited number of user-defined fields on every table, an ability to rename fields and an open n-tier architecture.



TimeControl Enterprise— for the large corporation

Our premiere product, *TimeControl Enterprise* is designed to work across entire enterprises of up to 100,000 users. It includes multi-platform support and a server which can support Web Servers other than Microsoft's IIS. *TimeControl Enterprise* includes an open n-tier architecture designed to efficiently support multi-national corporations with offices around the globe. *Enterprise*, our most flexible and robust product, includes both the Windows and Web interface, a timesheet designed for Internet Explorer and a platform-independent timesheet interface which supports multiple browsers under Windows, Linux, Unix, and other platforms. Like all *TimeControl* versions, *Enterprise* is multilingual and supports matrix organization approvals. *Enterprise* also includes the Data Consolidator which can bring multiple organization's timesheet data together for reporting or analysis purposes.



TimeControl delivers a powerful, flexible timekeeping system designed for project environments

Features

Interface

- Full browser-based interface and; a Windows interface (TCp and TCe only)
- Scalable, multi-level interface facilitates use for data entry users yet provides full functionality for administrators
- Multilingual interface
- Unlimited charge codes displayed in simple, hierarchical, drop-down lists
- Project management system activity information viewable directly in TimeControl
- Unlimited free-form notes for each line item and each timesheet
- E-mail-enabled. E-mail messages sent for system notices such as rejected timesheets
- Predefined timesheets based on resource assignments from the project management system
- Interactive Drill-down Analyzer
- XML Exports support movement of any posted timesheet data

Architecture

- Open database architecture; support for Microsoft SQL Server, Oracle, Sybase, Informix and InterBase databases (TCp and TCe only)
- True client/server design minimizes network traffic
- Application Server runs as a Windows service to reduce maintenance
- N-tier architecture makes system scalable for 10 to 100,000 users
- Unlimited rates per system
- Unlimited different rates per employee
- Support for LDAP and Active Directory
- Support for Firewall and NAT security architectures

- Field-level security. Make any field value hidden, read-only, or invisible
- Complete redefinition of every field label in the system through a simple label editor (TCp and TCe only)
- Easy to use
- Complete auditability of timesheet data
- User-defined fields on every table (TCp and TCe only)
- Data Dictionary facilitates integration with any external system
- Allows charges to be linked to a specific project
- Allows charges which are project-independent
- Multiple overhead charge types
- Extensive activity data stored for each charge code
- Filter charge codes, projects and rates visible to any employee

Web Interface

- N-tier architecture allows a zero-configuration client station with unlimited capacity
- Multi-platform timesheet applet is a paper-thin 200KB (TCe only)
- Timesheet supports proxy server security (TCe only)
- Timesheet supports multiple environments including Windows, Sun, Linux and many more (TCe only)

Approval Process

- HMS's unique *Matrix Approval Process for Labor Actuals™*
- Unlimited automatic Validation Rules
- Validation Rules are database-based and completely flexible

- Unlimited manual validation levels in which each user can have a unique approval routing

Links to Project Management

- Direct integration with popular project management systems such as Microsoft Project and Project Server, Primavera's P3, P3e and TeamPlay, and Welcom's Open Plan and Cobra
- Supports multiple project management systems simultaneously
- Customizable import/export function to interface with virtually any finance or ERP system

Reporting

- Excel-like reporting format allows output to any Windows-compliant printer or reports can be saved as Excel or HTML files
- Reporting Wizards allow an unlimited number of reports to be created and saved for use later on
- Unlimited levels of data selection, filtering and sorting

Expense Reports

- Users can enter non-labor costs on their timesheets
- Unlimited number of expense items per timesheet line item
- Expenses can be tracked back to a project management or finance system

Government Compliance

- Complies with requirements for DCAA, European Time Directives, FMLA, SOP-98 and the California Wage Laws

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